

MEMO: 30 – 19

TO: All Clubs
FROM: Damien Bresic General Manager – Football Gold Coast
DATE: 9th May 2019
SUBJECT: Game Day Administration

With the 2019 season now well underway a few reminders in relation to game day administration as follows: -

- Team sheets should be finalised in MyFGC (by 'home' Club or FGC Referee if appointed) within 48 hours of completion of the game. Failure to complete details and finalise will result in a \$25 fine per offence/team sheet.
- All Coaches/Managers must ensure that shirt numbers recorded on the team sheets are an accurate reflection of those players on the field. Should Football Gold Coast be made aware of incorrect shirt numbers listed the offending team will be fined \$25 for the first offence. Should the same team reoffend their 2nd fine will be \$50 with any subsequent fines compounding (e.g. 1st = \$25, 2nd = \$50, 3rd = \$100, 4th = \$200, etc.). For Club Administrators, should you attempt to enter a score where there is no corresponding shirt number, please email details to admin@footballgc.com.au and allocate the goal as an own goal.
- Please ensure all Club Referee's enforce the use of Officials lanyards in the technical area on game day, no lanyard means no access to the technical area. Everyone who has registered and applied for their lanyard have been issued by FGC, those without lanyards at this stage are due to their own late/delayed submission.

Should you have any questions in regards to the above please do not hesitate to contact us at the FGC offices.