

## MEMO: 50 - 20

**TO:** All Clubs  
**FROM:** Alan Marquez  
**DATE:** 21<sup>st</sup> July 2020  
**SUBJECT:** Referee Courses

---

Dear Colleagues,

We have received numerous phone calls in regards to Level 4 referee courses.

In order for clubs to host these courses, please see the process required below;

- Level 4 referees courses are conducted on a Sunday from 9am to 4pm.
- Courses are held at local clubs that request them (these will be organized in a first come first serve basis).
- There must be a minimum of 10 participants for the course to go ahead. If you cannot meet the minimum of 10 participants please contact clubs near you and see if you can combine to required numbers.
- The club is responsible to provide lunch on the day and then provide an invoice of up to \$200 to FQ for reimbursement. The invoice(s) should include items such as food, beverages and room hire. Lunch can be subway, sandwiches etc.

Please be aware that the only contact for this to occur is Kat Pryer – [admin@footballgc.com.au](mailto:admin@footballgc.com.au)

If you have any questions please do not hesitate to contact Kat on 0434 425 775.